UNIVERSITY LAW COLLEGE
FACULTY OF LAW
UNIVERSITY OF THE PUNJAB, LAHORE
COURSE OUTLINE
SEMESTER-II

Programme	**Bachelor of Laws (LLB)**	**Course Code**	**GENG-201**	**Credit Hours**	**3**
Course Title	**Expository Writing**				
Domain	**General Education**				

Course Introduction

Expository Writing is a foundational course designed to develop students' critical thinking, analytical reading, and academic writing skills. Emphasizing clarity, coherence, and critical analysis, students will engage with various nonfiction forms, including essays, articles, reports, and argumentative essays. The course also introduces research methods, source integration, and proper citation practices to prepare students for advanced academic writing and communication.

Learning Outcomes

By the end of this course, students will be able to:

- Produce clear, coherent, and well-organized academic writing.
- Construct unified and well-developed paragraphs, using topic sentences, transitions, and supporting details effectively.
- Adapt writing style, tone, and structure according to the purpose, audience, and academic context.
- Conduct basic academic research and incorporate credible sources to support their arguments effectively.
- Utilize correct grammar, punctuation, and mechanics to produce polished and professional academic writing. Course Content

Course Content		**Assignments/Readings**
Week 1	**Unit-I Course Overview** **Unit-II Defining Expository Writing** **Purpose, Forms, and Audience**	Reading: Kane, T. S. (2003). The Oxford essential guide to writing. Oxford University Press.
Week 2	**Unit-III Stages of Writing** Prewriting, Drafting, Revising, Editing **Unit-IV Pre-Writing** Brainstorming, Free writing, and Clustering Techniques	Reading: Hacker, D., & Sommers, N. I. (2012). Rules for writers. Bedford/St. Martin's. **Assignment:** Brainstorm and outline for a descriptive essay
Week 3	**Unit-V Components of a Paragraph** Topic Sentence, Unity, Coherence	Reading: Lunsford, A. A. (2012). Constructing Arguments The Everyday

	Unit-VI Transitions and Logical Flow	Writer. Macmillan Higher Education. **Assignment:** Write a Descriptive Paragraph using Transitions
Week 4	**Unit-VII Effective Introductions** Hooks, Context, and Purpose **Unit-VIII Strong Conclusions:** Restating the Thesis and Providing Closure	**Assignment:** Write an Introduction and Conclusion for a Previously Written Paragraph. Reading: Hutchinson, E. (2005). Expository writing. Saddleback Educational Publishing.
Week 5	**Unit-IX Writing Descriptive Essays** **Unit-X Writing Narrative Essays**	Reading: Selected narrative and descriptive essays **Assignment**:Descriptive or narrative essay. Reading: Hutchinson, E. (2005). Expository writing. Saddleback Educational Publishing.
Week 6	**Unit-XI Process Analysis Essays** Explaining How and Why: Structure of Process Analysis **Unit-XII Purpose and Audience**	Reading: Hutchinson, E. (2005). Expository writing. Saddleback Educational Publishing. **Activity:** Analysis of two contrasting process essays one instructional, one analytical.
Week 7	**Unit-XIII Cause and Effect Essays** Understanding Causal Relationships Organizing and Structuring Cause and Effect Writing	Reading: Sample cause-effect essays **Assignment:** Write a cause and effect essay. Reading: Graff, G., & Birkenstein, C. (2024). "They Say/I Say":The Moves That Matter In Academic Writing (6th ed.). W. W. Norton & Co., Cop.
Week 8	**Unit-XIV Compare and Contrast Essays** Strategic Organization in Compare and Contrast Writing Developing Comparison/Contrast Arguments	Reading: Sample compare and contrast essays. Reading: Graff, G., & Birkenstein, C. (2024). "They Say/I Say":The Moves That

		Matter In Academic Writing (6th ed.). W. W. Norton & Co., Cop. **Assignment:** Write a compare and contrast essay
Week 9	**Mid Term Examination**	
Week 10	**Unit-XV Argumentative and Persuasive Writing** Understanding Argument Structure and Claims Supporting Arguments with Logic and Evidence	Reading: Graff, G., & Birkenstein, C. (2024). "They Say/I Say":The Moves That Matter In Academic Writing (6th ed.). W. W. Norton & Co., Cop. **Assignment:** Write a short argumentative essay
Week 11	**Unit-XVI Critical Reading and Response** Analyzing Arguments in Texts **Unit-XVII Writing a Response Essay**	Reading: Opinion pieces and editorial articles
Week 12	**Unit-XVIII Research and Source Integration** Finding and Evaluating Sources Summarizing, Paraphrasing, Quoting	**Assignment:** Annotated bibliography of 3 academic sources. Reading: Purdue University. (2015). OWL // Purdue Writing Lab. Purdue Writing Lab. https://owl.purdue.edu/ MLA/APA resources.
Week 13	**Unit-X Citation and Avoiding Plagiarism** MLA and APA Citation Formats **Unit-XXVI Incorporating and Documenting Sources Ethically**	Reading: Purdue University. (2015). OWL // Purdue Writing Lab. Purdue Writing Lab. https://owl.purdue.edu/ MLA/APA resources
Week 14	**Unit-XXVII Drafting the Final Essay** Structuring an Extended Expository Essay	**Assignment:** First draft of final essay
Week 15	**Unit-XXVIII** Peer Review and Revision Strategies	**Activity:** Peer Review and Revision Strategies
Week 16	**Unit-XXIX Revision and Editing Editing** for Grammar, Style, and Clarity	**Assignment:** Revise final essay
Week 17	**Unit-XXX** Individual Feedback Sessions	**Activity:**Individual Feedback Sessions
Week 18	**Final Term Examination**	

Textbooks and Reading Material

1. Textbooks:

The books and reading material listed below will serve as both the primary textbooks and reference material.

2. Suggested Readings:

1. Graff, G., & Birkenstein, C. (2024). They Say/I Say. W. W. Norton & Co., Cop.
2. Hacker, D. and Nancy Sommers (2018). Rules for Writers. Bedford/St. Martin's.
3. Hutchinson, E. (2005). Expository writing. Saddleback Educational Publishing.
4. Kane, T. S. (2003). The Oxford Essential Guide to Writing. Oxford University Press.
5. Lunsford, A. A., Paul Kei Matsuda, & Tardy, C. M. (2020). The Everyday Writer. Bedford/St. Martin's. Teachi

Teaching Learning Strategies

1. Interactive Lectures and Guided Discursions
2. Collaborative Learning
3. Research- Based Learning
4. Problem- Based Assignments
5. Short Tests and Projects

Assignments: Types and Number with Calendar

1. Quizzes
2. Presentations and Viva voce
3. Description/ Problem- Based Assignments
4. Case Study Analysis

Assessment

Sr. No.	Elements	Weightage	Details
1.	Midterm Assessment	20%	Written Assessment at the mid-point of the semester.
2.	Formative Assessment	10%	Continuous assessment includes: Classroom participation, assignments, presentations, viva voce, attitude and behavior, hands-on-activities, short tests, projects, practical, reflections, readings, quizzes etc.
3.	Final Assessment	70%	Written Examination at the end of the semester. It is mostly in the form of a test, but owing to the nature of the course the teacher may assess their students based on term paper, research proposal development, field work and report writing etc.